

F Hotel Kyoto

Scope of Work

Stage 1

- The brief was received and acknowledged by a project management company, local architect, contractor and designer based in Singapore.
- HAA's responsibilities involved coordinating between all members of the project team and evaluating the drawings in terms of meeting Japanese regulations and criteria.
- Acknowledged that the designs from Singapore would have to be adjusted to meet Japanese regulations.



Stage 2

- The project designer based in Singapore created the initial design concepts, HAA-C's role was to receive these and translate them to meet Japanese Regulations.
- Ensuring any structural designs, systems and materials used would conform to Japanese codes and standards.
- Consistent liaising between a local architect and the independent designer from Singapore was vital.



Final Interior

Stage 3

- Acknowledging Japanese health and safety regulations and incorporating these into design.
- Consulting with local statutory authorities.
- Marking up the developed designs received from local architect and designer.
- All members of the project were to be updated with any alterations made to the designs.
- Any questions or enquiries were dealt firstly by HAA-C and then passed to the relevant team within Japan or internationally.

Stage 4

- Coordinating the drawing packages to be ready for submission by the local architect.
- Coordinating FFE packages ready for stage 5.
- Liaising with all members internationally to deliver on time and to a high standard.

Stage 5

- Reviewing all packages in regards to systems and materials with the project manager and owner, to then give the relevant directions to the contractors.